

MASTER OF CITY PLANNING: PROFESSIONAL REPORT (PR)/CLIENT REPORT (CR) DECLARATION FORM

INSTRUCTIONS: Complete this form ELECTRONICALLY and have your committee members provide their DIGITAL signatures, indicating their willingness to serve on your capstone (PR/CR) committee and to review/evaluate the capstone when completed. Please submit your completed the form to the GSAOs: dcrpgrad@berkeley.edu by **OCTOBER 28**.

STUDENT NAME: _____ SID: _____ GRADUATION TERM: FALL 20 _____ SPRING 20 _____

PROGRAM: _____ CONCENTRATION(S): EPHC HCED TRANSPORTATION URBAN DESIGN

CHOOSE TYPE OF PROJECT: _____

PROPOSED TITLE:

DESCRIPTION OF CAPSTONE:

COMMITTEE:

The **CLIENT REPORT (CR)** is written under the supervision of a three-person committee. This committee must be chaired by a ladder-rank DCRP faculty member. The second reader can be a ladder rank faculty member, adjunct faculty member, or lecturer from DCRP. The third member is generally the Client for whom the report was written.

The **PROFESSIONAL REPORT (PR)** is written under the supervision of a two-person committee. Only ladder-rank faculty (Professor, Associate Professor or Assistant Professor) can serve as Chair of PR committees. The second reader can be a ladder rank faculty member, adjunct faculty member, or lecturer from DCRP.

DUAL DEGREE STUDENTS: PLEASE REFER TO [CR/PR/THESIS HANDBOOK](#) FOR SPECIFIC REQUIREMENTS FOR YOUR CAPSTONE.

CHAIR

SIGNATURE

COMMITTEE MEMBER

SIGNATURE

----- CLIENT REPORT ONLY -----

OUTSIDE COMMITTEE MEMBER

SIGNATURE

PROVIDE THE OUTSIDE COMMITTEE MEMBER'S FIRM/AGENCY AND POSITION BELOW.

DESCRIBE THE OUTSIDE COMMITTEE MEMBER'S INVOLVEMENT IN THE CR PROJECT BELOW.