

University of California, Berkeley – Landscape Architecture and Environmental Planning
Prerequisites for LDARCH 252: Independent Research Preparatory Course
End of Summer Deliverables Form

MLA 2D and MLA 3D students, for whom completion of a University Thesis or Professional Project Report is optional, must have a cumulative GPA of 3.5 or above by the end of the Spring semester preceding their final year in order to enroll in LDARCH 252 and pursue the independent research option. Those students not meeting this bar are expected to pursue the Final Comprehensive Studio option.

MLA EP and Concurrent Degree students, who are required to pursue either the University Thesis or Professional Project Report option and hence are required to take LDARCH 252, must enroll in LDARCH 252 regardless of GPA. (Please see the LAEP Graduate Program Guide for circumstances under which Concurrent Degree students are not required to take LA 252 and complete a University Thesis.)

Student Name: _____ **Track:** _____

Joint Degree (if applicable): _____

Please circle which independent research option you intend to pursue (must be completed by student):

University Thesis **Professional Project Report**

End of Summer deliverables [due: August 15, 2019]

The following deliverables must be completed over the summer as *independent work*. The deliverables will be reviewed only after August 15, 2019. This form and the rest of the deliverables should be combined into a single composite PDF and submitted using the Google Form that will be provided. (*Note: Students not submitting these deliverables will be expected to pursue the Final Comprehensive Studio option.*)

1. **An updated abstract of approximately 500 words** detailing the proposed independent research project, *updated* research questions(s), proposed study area, and potential research methods.
2. **A literature review** with bibliography of key literature on the research topic(s) (2-3 pages).
3. **Visual/spatial materials** (at least 2) that make the argument for the need for this research project (found or original materials).
4. **1-page proposed timeline** of the project with the key steps to achieving the project goals and outcomes.

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5. Curriculum Vitae

6. Portfolio of work to date

7. A list of courses relevant to the research the student has already taken and/or intends to take, including a brief description indicating how each is relevant to the overall goals of the independent research project.

8. Description of the committee assembled, accompanied by a 1-page written statement describing how each proposed member (including the Chair) relates to the proposed work in terms of expertise. In the case where the research topic does not closely match any of the committee members' expertise, the student should provide a detailed, explicit explanation of how expertise will be supplemented by other means (internship, collaboration with others on campus or extramurally, etc.). Also include information about whether or not the proposed committee members have been communicated with and where they stand in terms of commitment.

9. A signature of commitment from the Committee Chair. Signatures of agreement from the other committee members are recommended but not required for this submittal. *(Note: in lieu of a signature on this form, a committee member may send the student an email stating their commitment. This email should be included in the composite PDF submitted to the Google Form.)*

For those pursuing a University Thesis: The committee is comprised of 3 UC Berkeley ladder-rank faculty, including 1 LAEP faculty as Chair, 1 LAEP faculty as Member, and 1 faculty from another department as Academic Senate Representative (ASR) Member. *(Notes: LAEP faculty holding joint appointments in another department may serve as the ASR. When necessary, and approved, the committee can consist of 3 LAEP faculty.)*

For those pursuing a Professional Project Report: The committee is comprised of 1 LAEP ladder-rank faculty as Chair, and 1 member who is a ladder-rank faculty in LAEP or a related department. If the student wants, a third member from outside the University community (generally a person involved in the project such as a client or professional) may also be included on the committee.

Note: The commitment of the committee signing below is contingent upon final review of the August 15, 2019 deliverables.

Signatures:

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Student name (print)

Student Signature

Date

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Committee Chair Commitment: (Required for August 15 submittal)

Committee Chair (print)	Committee Chair Signature	Date

Commitment of other committee members: (Optional for August 15 submittal, but recommended)

Committee Member (print)	Committee Member Signature	Date

Committee Member (print)	Committee Member Signature	Date

Client/Professional Member (print)	Client/Professional Signature	Date