Overview
embARC is an intensive four-week (July 5-July 29, 2022) summer design and planning course for high school students. The program allows students to explore the fields of environmental design and city planning while experiencing the culture of the design/planning studio.

This position assists the Academic Lead in leading/teaching the Sustainable Planning Workshop. With a locally-based project, students will have the opportunity to make first-hand observations of the area through numerous guided site visits, which will help inform the individual design proposals for the city.

Responsibilities
1. Assist the Academic Lead with planning and coordinating academic, leadership and professional development of class and field trips.
2. Assist with room preparation, program planning, communication, announcements and any other logistical issues that may arise.
3. Assist with the instruction of course materials and assignments within the studio.
4. Assist with tracking the students’ progress within the course.

Qualifications
- Strong interpersonal and communication skills.
- Ability to work with diverse groups in a professional manner.
- Leadership experience as a mentor, teacher or camp instructor.
- Strong experience in design representation and studio courses.
- Experience drafting and sketching by hand.

To Apply:
Please send the following to Kim Suczynski Smith – ksuczynski@berkeley.edu:
- cover letter and resume
- portfolio
- one reference letter