

# Petition to Declare Simultaneous Degrees

Use this form if you are already declared in a major and want to add a second major in a different college. The college in which you are currently declared is your **home college**. The college you plan to add is the **second college**. If you are planning to pursue majors in two colleges and are not currently in either, consult with your prospective major advisors prior to completing this form.

## Instructions (to be completed in the following order):

1. Consult with your home and second colleges for appropriate forms, procedures, eligibility requirements, and deadlines, and to ensure you can meet both colleges' eligibility requirements.
2. Review the supplemental instructions and eligibility requirements for your home college and second college listed in the "Supplemental Materials" links below.
3. Request approval and signatures from your home college advisor and current major advisor, if applicable, on all forms in the packet. Include all supplemental materials, if applicable.
4. Request approval and signature from your intended major advisor, if applicable.
5. Request approval and signature from a college advisor in the second college and leave the petition with the second college advisor.
6. If approved, the second college will submit your petition via CalCentral. Approved changes to your degree goals and expected graduation term will be reflected on your CalCentral records within two weeks. Contact the second college advisor if you do not see any changes after two weeks.

## Simultaneous Degree Info and Supplemental Application Materials by College (if applicable)

College of Chemistry: [chemistry.berkeley.edu/ugrad/current-students/academic-policies#7](http://chemistry.berkeley.edu/ugrad/current-students/academic-policies#7)

College of Engineering: [engineering.berkeley.edu/academics/majors-minors/major-options](http://engineering.berkeley.edu/academics/majors-minors/major-options)

College of Environmental Design: [ced.berkeley.edu/students/undergraduate-advising/policies-resources/#simultaneous](http://ced.berkeley.edu/students/undergraduate-advising/policies-resources/#simultaneous)

College of Letters & Science: [ls.berkeley.edu/advising/planning/schedule-planning/double-majors-and-simultaneous-degrees](http://ls.berkeley.edu/advising/planning/schedule-planning/double-majors-and-simultaneous-degrees)

Rausser College of Natural Resources: [nature.berkeley.edu/handbook#Majoring](http://nature.berkeley.edu/handbook#Majoring)

Haas School of Business: [haas.berkeley.edu/undergrad/academics/curriculum/simultaneous-degree/](http://haas.berkeley.edu/undergrad/academics/curriculum/simultaneous-degree/)

## Processing Instructions (For Colleges Only)

To Be Completed by Home College:	To Be Completed by Second College:
Confirm with student that all supplemental materials have been completed.	Verify that home college advisor and major advisor (if applicable) signatures are complete
Verify Expected Graduation Term (EGT) (pages 2 & 4)	Upload sim degree packet and all supplemental materials into Advising Notes. Use topic label: Dbl Major/Simultaneous Degree. List Overlap Courses #1 and #2
Provide signatures to approve change to degree goal and EGT	Add College via CPP eForm. Approval is immediate, advisor info will update in CalCentral within 20 minutes, Home College gets notification
	Update Expected Graduation Term via CPP eform (pages 2 & 4), if necessary, after the new college info has updated in CalCentral

# Student Information

_____ Student Name	_____ Student ID Number	
_____ Email Address	_____ Phone Number	_____ Term Admitted to UC Berkeley

**I am requesting Simultaneous Degrees in:**

_____ Home College	_____ Major	_____ Sub Plan, if applicable
_____ Second College	_____ Major	_____ Sub Plan, if applicable
_____ Current Expected Graduation Term (see CalCentral)	_____ New Expected Graduation Term	

I understand that I will be held to the academic policies and procedures (e.g., unit or term maximums, add/drop/withdrawal deadlines, readmission criteria, etc.) of both schools or colleges. I further understand that all changes to my class schedule require approval from 1) both of my academic advisors, and 2) the Dean's office in each college or school.

_____ Student's Signature	_____ Date
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**For Office Use Only**

Home College: _____ Name of Dean or Dean's Representative	_____ Signature	_____ Date
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Second College: _____ Name of Dean or Dean's Representative	_____ Signature	_____ Date
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# Graduation Plan

Student Name: \_\_\_\_\_

SID: \_\_\_\_\_

Major #1: \_\_\_\_\_

Major #2: \_\_\_\_\_

Expected Graduation Term: \_\_\_\_\_

Expected Total Units: \_\_\_\_\_

Beginning with the current term, indicate all courses you plan to take, including those needed to complete major, college/school, and University requirements.

Summer	Units	Fall	Units	Spring	Units
Total		Total		Total	

Summer	Units	Fall	Units	Spring	Units
Total		Total		Total	

Summer	Units	Fall	Units	Spring	Units
Total		Total		Total	

Summer	Units	Fall	Units	Spring	Units
Total		Total		Total	

**REQUIRED SIGNATURES**

\_\_\_\_\_  
Major #1 Advisor Printed Name

\_\_\_\_\_  
Major #2 Advisor Printed Name

\_\_\_\_\_  
Major #1 Advisor Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Major #2 Advisor Signature

\_\_\_\_\_  
Date

I understand that the plan above is a contract with both colleges/schools and must be followed. I will consult with my academic advisors if I make any changes to the above plan. My signature indicates my understanding of, and agreement to follow, the above plan.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Addendum: Landscape Architecture

Name \_\_\_\_\_ SID# \_\_\_\_\_

### Deadlines

Fall October 1 (**priority deadline**)

Spring March 1 (**final deadline**)

Summer July 1

➤ **Priority Deadline** Apply by October 1 of the Fall semester of Sophomore year you must have completed (or be in progress in) at least one semester of coursework at UC Berkeley.

- Final Deadline applications submitted by March 1 at the end of Sophomore year will be reviewed, but space will be limited.

Please note which of the following University, College, and lower division major requirements you have either completed or have in progress (IP). If you have not yet taken the course or it is not in progress, please indicate the semester in which you plan to take the course. For requirements where you choose from a course list, it is not necessary to specify which course you plan on taking, you can just write in the requirement and term (ie. "Upper Div Outside Major", Spring 2021).

	University Requirements	Course	Course Title	Units	Grade	Term
	Entry Level Writing					
	American History					
	American Institutions					
	American Cultures					
	College Requirements	Course	Course Title	Units	Grade	Term
	Example: <i>Env Des 1</i>	<i>Env Des 1</i>	<i>People and Env Design</i>	<i>3.0</i>	<i>B</i>	<i>Fall 2020</i>
	R & C A					
	R & C B					
	Arts & Literature					
	Biological Science: Choose from List (see Major Handbook)					
	Historical Studies					
	International Studies					
	Philosophy & Values					
	Physical Science: Choose from List (see Major Handbook)					
	Social & Behavioral Sci					
	ENV DES 1					
	ENV DES 4A, 4B, or 4C*					
	ENV DES 4A, 4B, or 4C*					

\*

Students must complete 2 of 3 of ENV DES 4A/B/C.

	Upper Division College Requirements	Course	Course Title	Units	Grade	Term
	CED Upper-division Non-Major #1 (outside LDARCH)					
	CED Upper-division Non-Major #2 (outside LDARCH)					
	CED Upper-division Non-Major #3 (outside LDARCH)					

	LD Major Requirements	Course	Course Title	Units	Grade	Term
	LD ARCH 1					
	Physical Science*					
	Biological Science*					

\*See the Major Handbook for the year you were admitted to UC Berkeley for approved list of courses.

	UD Major Requirements	Course	Course Title	Units	Grade	Term
	LD ARCH 101	LA 101	Fundamentals of Landscape Design (Topographic Form and Design)	5		Fall
	LD ARCH 102	LA 102	Case Studies in Landscape Design (Design Development Studio)	5		Spring
	LD ARCH 103	LA 103	Energy, Fantasy, and Form	5		Fall
	LD ARCH 110	LA 110	Ecological Analysis	4		Fall
	LD ARCH 110L	LA 110L	Ecological Analysis Laboratory	2		Fall
	LD ARCH 112	LA 112	Landscape Plants: Identification and Use	4		Spring
	LD ARCH 120	LA 120	Topographic Form and Design Technology	3		Fall
	LD ARCH 121	LA 121	Design in Detail: Introduction to Landscape Materials and Construction	4		Spring
	LD ARCH 133** (formerly 134A)	LA 133	Drawn From the Field	3		Fall
	LD ARCH 134B	LA 134B	Drawing Workshop II	3		Fall
	LD ARCH 135	LA 135	The Art of Landscape Drawing	3		Spring
	LD ARCH 170	LA 170	History and Literature of Landscape Architecture	3		Spring

\*\*LDARCH 1 at UCB also satisfies LDARCH 133

### Essay

Student Name: \_\_\_\_\_ SID: \_\_\_\_\_

Please describe your educational/professional goals and why you would like to major in Landscape Architecture  
**(750-word maximum)**

- Essay is for students adding CED as their second college.