

Change of College/Major: URBAN STUDIES

Follow these instructions if you are either 1) Currently an enrolled student at UC Berkeley outside the College of Environmental Design (CED), or 2) a CED student wishing to switch majors. **Read these instructions carefully.**

Deadlines

Fall: October 1

Spring: March 1 (**priority deadline**)

Summer: July 1

*We will do our best to review petitions before enrollment begins for the next term.
Incomplete applications will be denied.*

You will be considered for change of college only if you:

- Have completed or are enrolled in **Environmental Design 1 and the first half of the Reading and Composition requirement**. Completion of Econ 1, Stat 2, and Math 16A, and a City Planning course are desired but not required for application.
- Are able to complete your degree within CED's semester limit (four semesters for transfer students and eight for freshmen admits; students pursuing Simultaneous Degrees are granted one additional semester).
- **Apply by March 1 of the Spring semester of Sophomore year**; you must have completed (or be in progress in) at least one semester of coursework at UC Berkeley.
 - Exceptions to this may occasionally be made for students who can still graduate within 4/8 semester limit.
- Have a GPA of 2.0 or above. The higher your GPA the better your chances of acceptance.

Acceptance into the major is limited by seats available in the core curriculum courses. Applicants are assessed based on their current progress toward completion of the program, their ability to complete the program within the semester limit, their overall academic performance, and their essay.

Note: You may apply for change of college no more than twice.

You must submit the following materials to kristian.dawson@berkeley.edu:

- **The Change of College/Major application** (found below)
- **The completed graduation plan** that outlines how you will complete all requirements for the major, College, and University (found on final page of application below)
- **A 750-word (maximum) essay** explaining your educational / professional goals and why you would like to major in Urban Studies.

IMPORTANT: Please make sure you are using the most up to date major handbook that corresponds with the year you were admitted to UC Berkeley.

Change-of-College/Major Checklist

- I have read the front page of the change-of-college/major application for my prospective major, and I understand which requirements *should be in progress or fulfilled with grades posted* in advance of submitting my application.
- I have completed at least one fall or spring semester at UC Berkeley.
- I have checked my GPA and it is at least a 2.0.
- If applicable, I have used the high school enrichment (AP, IB, and A-Level) document on the CED Advising website and I know which AP courses have fulfilled breadth requirements based on my scores. ***I have indicated which courses have been fulfilled through high school enrichment on my application.*** (See <http://ced.berkeley.edu/ced/students/undergraduate-advising/forms-documents/>)
- On my graduation plan, I have demonstrated that ***I can fulfill all breadth, major, college and university requirements within 8 fall and spring semesters, or 4 if I'm a transfer student.*** If I am planning to take some coursework over the summer, I have included this coursework in my graduation plan. If I am planning to study abroad and think that my study abroad program will qualify me for a 9th (or 5th semester, for transfer students,) I have indicated this on my plan.
- I have verified that my graduation plan includes the following:
 - Reading and Composition A & B by end of sophomore year
 - 3 lower division ENV DES requirements
 - 3 upper division courses within CED but outside of your major
 - 7-course breadth (If you plan to fulfill the International Studies Requirement through study abroad, indicate this in your graduation plan)
 - All lower and upper division major requirements
- My graduation plan also shows that I will be enrolled ***in at least 12 units during each fall and spring semester****, and that the ***total number of units adds up to at least 120***. Also, I have made sure that I meet Senior Residency requirements: After 90 units, at least 24 of the remaining 30 units will be completed at UC Berkeley. Note: Students who are pursuing a Reduced Course Load should meet with an advisor prior to submission.
- I have not left anything blank.** I wrote "IP" (In Progress) for the courses I am currently taking or "PL" (Planned) for courses I will take in the future.
- I have made sure that courses only offered in the fall or spring are arranged accordingly in my graduation plan.
- I have ***signed and dated*** my application, and included all of my contact information. My email address is legible.

Change-of-College/Major Application

1. Name _____ SID# _____
2. Application Type: (if not registered last term, attach a Readmission Petition to this form)
 - Change of College
 - Change of Major (Current CED students only)
3. Current College _____ Major _____
4. Semester/Year you were admitted to UC Berkeley: _____
5. If currently not enrolled in CED, have you applied to CED before? Yes No NA
If yes, which semester(s)? _____
6. Please note which of the following University, College, and lower division major requirements you have either completed or have in progress (IP). If you have not yet taken the course or it is not in progress, please indicate the semester in which you plan to take the course. *For requirements where you choose from a course list, it is not necessary to specify which course you plan on taking, you can just write in the requirement and term (ie. "Upper Div Outside Major", Spring 2021).*

University Requirements	Course	Course Title	Units	Grade	Term
Entry Level Writing					
American History					
American Institutions					
American Cultures					
College Requirements	Course	Course Title	Units	Grade	Term
Example: <i>Env Des 1</i>	<i>ENV DES 1</i>	<i>People and Env Design</i>	<i>3.0</i>	<i>B</i>	<i>Fall 2020</i>
R & C A					
R & C B					
Arts & Literature					
Biological Science					
Historical Studies					
International Studies					
Philosophy & Values					
Physical Science					
Social & Behavioral Sci (Econ 1, 2, C3; EnvEcon C1)					
ENV DES 1					
ENV DES 4A, 4B, or 4C*					
ENV DES 4A, 4B, or 4C*					

*Students must complete 2 of 3 of ENV DES 4A/B/C.

	Upper division College Requirements	Course	Course Title	Units	Grade	Term
	CED Upper-division Non-Major #1 (outside CYPLAN)					
	CED Upper-division Non-Major #2 (outside CYPLAN)					
	CED Upper-division Non-Major #3 (outside CYPLAN)					

	Lower Division Major Requirements	Course	Course Title	Units	Grade	Term
	Lower Division Major Elective 1*					
	Lower Division Major Elective 2*					
	Math 16A or 1A*					
	Statistics 2, C8, 20, 21, 25, 131A					
	Econ 1, 2 or C3 (also fulfills SBS breadth)					

	Upper Division Major Requirements	Course	Course Title	Units	Grade	Term
	CY PLAN 110 or ENV DES 100					
	List ONE #1 (Upper Division CYPLAN)					
	List ONE #2 (Upper Division CYPLAN)					
	List ONE #3 (Upper Division CYPLAN)					
	List ONE #4 (Upper Division CYPLAN)					
	List ONE #5 (Upper Division CYPLAN)					
	List TWO: Outside CED #1 (International content)					
	List TWO: Outside CED #2					
	Capstone Experience #1					

*See the Major Handbook for the year you were admitted to UC Berkeley for approved list of courses.

Graduation Plan

Student Name: _____ SID: _____
 Email Address: _____ Telephone: _____

Please check all that apply:

- Excess Semester Change of Major Change of College into Environmental Design Minor Probation
 Readmission: Fall _____ Spring _____

Major(s): _____ Minor: _____
 Expected Graduation Date: _____ Expected Total Units: _____
 Term 90 units will be completed: (expected) _____

PROPOSED SCHEDULE OF CLASSES: Beginning with the current term, indicate all courses you plan to take, including those needed to complete major, college/school, and University requirements.

Summer _____	Units	Fall _____	Units	Spring _____	Units
Total		Total		Total	

Summer _____	Units	Fall _____	Units	Spring _____	Units
Total		Total		Total	

Summer _____	Units	Fall _____	Units	Spring _____	Units
Total		Total		Total	

Summer _____	Units	Fall _____	Units	Spring _____	Units
Total		Total		Total	

REQUIRED SIGNATURE(S)

 Student

 Date

 Major Adviser

 Date

Change of College Essay

Student Name: _____ SID: _____

Please describe your educational/professional goals and why you would like to major in Urban Studies
(750-word maximum)