

Change of College/Major: Urban Studies

Follow these instructions if you are either 1) Currently an enrolled student at UC Berkeley outside the College of Environmental Design (CED), or 2) a CED student wishing to switch majors. **Read these instructions carefully.**

Deadlines

Fall: October 1

Spring: March 1

Summer: July 1

We will do our best to review petitions before enrollment begins for the next term.

Incomplete applications will be denied.

You will be considered for change of college only if you:

- **Apply by the end of your third semester;** you must have completed (or be in progress in) at least one semester of coursework at UC Berkeley.
- Have completed or are enrolled in **Environmental Design 1 and the first half of the Reading and Composition requirement.** Completion of Econ 1, Stat 2, and Math 16A, and a City Planning course are desired but not required for application.
- Are able to complete your degree within CED's semester limit (four semesters for transfer students and eight for freshmen admits; students pursuing Simultaneous Degrees are granted one additional semester).
- Have a GPA of 2.0 or above. The higher your GPA the better your chances of acceptance.

Urban Studies is an impacted major. **Acceptance into the major is competitive and limited by seats available in the core curriculum courses.** Applicants are assessed based on their current progress toward completion of the program, their ability to complete the program within the semester limit, their overall academic performance, and their essay.

Note: You may apply for change of college no more than twice.

You must submit the following materials:

- **The Change of College/Major petition.**
- **A completed graduation plan** that outlines how you will complete all requirements for the major, College, and University (including breadth).
- **A 750-word (maximum) essay** explaining your educational / professional goals and why you would like to major in Urban Studies.

IMPORTANT: Please make sure you are using the most up to date major handbook that corresponds with the year you were admitted to UC Berkeley.

CED Change-of-College Checklist

- I have read the front page of the change-of-college/major application for my prospective major, and I understand which requirements *should be in progress or fulfilled with grades posted* in advance of submitting my application.
- I have completed at least one fall or spring semester at UC Berkeley.
- I have run an Academic Progress Report in Cal Central for my prospective CED major, and I've used this information to formulate the graduation plan on my application.
- I have checked my GPA and it is at least a 2.0.
- If applicable, I have used the high school enrichment (AP, IB, and A-Level) document on the CED Advising website and I know which AP courses have fulfilled breadth requirements based on my scores. ***I have indicated which courses have been fulfilled through high school enrichment on my application.*** (See <http://ced.berkeley.edu/ced/students/undergraduate-advising/forms-documents/>)
- On my graduation plan, I have demonstrated that ***I can fulfill all breadth, major, college and university requirements within 8 fall and spring semesters, or 4 if I'm a transfer student.*** If I am planning to take some coursework over the summer, I have included this coursework in my graduation plan. If I am planning to study abroad and think that my study abroad program will qualify me for a 9th (or 5th semester, for transfer students,) I have indicated this on my plan.
- If admitted to UCB prior to FL 13, I understand that CED courses may not fulfill breadth requirements. *Students who enter UCB FL 13 and later may use 2 CED courses to fulfill breadth requirements.* Refer to the major handbook for more information.

College Requirements

Reading and Composition A & B by end of sophomore year?
3 lower division ENV DES requirements?
3 upper division courses within CED but outside of your major?
7-course breadth (If you plan to fulfill the International Studies Requirement through study abroad, indicate this in your graduation plan)?
All lower and upper division major requirements?

- My graduation plan also shows that I will be enrolled ***in at least 12 units during each fall and spring semester***, and that the ***total number of units adds up to at least 120***. Also, I have made sure that I meet Senior Residency requirements: After 90 units, at least 24 of the remaining 30 units will be completed at UC Berkeley.
- I have not left anything blank.** I wrote "IP" for "In Progress" for the courses I am currently taking or plan to take in the future.
- I have made sure that courses only offered in the fall or spring are arranged accordingly in my graduation plan.
- I have ***signed and dated*** my application, and included all of my contact information. My email address is legible.

1. Name _____ SID# _____
2. Application Type: (if not registered last term, attach a Readmission Petition to this form)
 - Change of College
 - Change of Major (Current CED students only)
 - Simultaneous Degree (Attach Simultaneous Degree Petition)
3. Current College _____ Major _____
4. Semester/Year you were admitted to UC Berkeley: _____
5. Have you applied to the College of Environmental Design before? Yes No
 If yes, which semester(s)? _____
6. Please note which of the following University, College, and lower division major requirements you have either completed or have in progress (IP). If you have not yet taken the course or it is not in progress, please indicate the semester in which you plan to take the course.

University Requirements	Course	Course Title	Units	Grade	Term
Entry Level Writing					
American History					
American Institutions					
American Cultures					
College Requirements	Course	Course Title	Units	Grade	Term
R & C A					
R & C B					
Arts & Literature					
Biological Science					
Historical Studies					
International Studies					
Philosophy & Values					
Physical Science					
Social & Behavioral Sci (Econ 1, 2, C3; EnvEcon C1)					
ENV DES 1					
ENV DES 4A, 4B, or 4C*					
ENV DES 4A, 4B, or 4C*					

*Students who begin at UC Berkeley FL 13 and later must complete 2 of 3 of ENV DES 4A/B/C.

Upper division College Requirements	Course	Course Title	Units	Grade	Term
CED Upper-division Non-Major #1 (outside CYPLAN)					
CED Upper-division Non-Major #2 (outside CYPLAN)					
CED Upper-division Non-Major #3 (outside CYPLAN)					

Lower Division Major Requirements	Course	Course Title	Units	Grade	Term
Lower Division Major Elective 1*					
Lower Division Major Elective 2*					
Math 16A or 1A*					
Statistics 2, C8, 20, 21, 25, 131A					
Econ 1, 2 or C3 (also fulfills SBS breadth)					

*See the Major Handbook for the year you were admitted to UC Berkeley for approved list of courses.

Upper Division Major Requirements	Course	Course Title	Units	Grade	Term
ENV DES 100	ED 100	The City: Theories and Methods of Urban Studies	4		
CY PLAN 110	CP 110	Introduction to City Planning	4		
Urban Studies Core #1 (Upper Division CYPLAN)					
Urban Studies Core #2 (Upper Division CYPLAN)					
Urban Studies Core #3 (Upper Division CYPLAN)					
Urban Studies Core #4 (Upper Division CYPLAN)					
Interdisc Urban Studies Outside CED #1 (International content)					
Interdisc Urban Studies Outside CED #2					
Interdisc Urban Studies Outside CED #3*					
Capstone Experience #1					
Capstone Experience#2*					

*Refer to major handbook that corresponds with the year you were admitted to UC Berkeley.

Graduation Plan

Student Name: _____ SID: _____
 Email Address: _____ Telephone: _____

Please check all that apply:

- Simultaneous Degree Excess Semester/Units Change of Major Minor Probation
 Change of College into Environmental Design Readmission: Fall _____ Spring _____

Major(s): _____ Minor: _____

Expected Graduation Date: _____ Expected Total Units: _____

Term 90 units will be completed: (expected) _____

PROPOSED SCHEDULE OF CLASSES: Beginning with the current term, indicate all courses you plan to take, including those needed to complete major, college/school, and University requirements.

Summer _____	Units	Fall _____	Units	Spring _____	Units
Total		Total		Total	

Summer _____	Units	Fall _____	Units	Spring _____	Units
Total		Total		Total	

Summer _____	Units	Fall _____	Units	Spring _____	Units
Total		Total		Total	

Summer _____	Units	Fall _____	Units	Spring _____	Units
Total		Total		Total	

REQUIRED SIGNATURE(S)

Student

Date

Major Adviser

Date