Freshmen — Planning your First Semester
Pre-CalSO Worksheet

Please save your completed form with your name as the document title and email it to your major adviser by May 20, 2013 so she can review it before CalSO:

Landscape Architecture major adviser: Donna Vivar  dvivar@berkeley.edu
Urban Studies major adviser: Donna Vivar  dvivar@berkeley.edu
Architecture major adviser (student last names A-N): Rachel Klein rachelk@berkeley.edu
Architecture major adviser (student last names O-Z): Lauren Worrell worrell@berkeley.edu

This worksheet is designed to help you prepare for CalSO and your Fall semester course registration. We want to make sure that all your questions are answered before you sign up for classes!

Instructions
1. Review your major handbook, which was sent to you with this worksheet and can be downloaded from the CED Newly Admitted Students website http://www.ced.berkeley.edu/advising/newstudents.
2. Review the degree requirements section in your major handbook.
3. Complete this worksheet. At the end of each of the requirement sections, indicate whether the requirements have been satisfied, not satisfied, or you don’t know yet. To select, double click on the check-box and select “checked.”
4. Go through this ENTIRE packet. Please fill it in to the best of your ability. Your answers will affect your advising at CalSO and will help you choose your first semester courses.
5. Please write any questions you have for your major adviser on this worksheet.
6. Please save your completed form with your name as the document title, check to make sure all your answers saved properly and are viewable, and email your worksheet to the adviser listed above.

GRADUATION REQUIREMENTS

1. American History and Institutions (AH&I): The AH&I requirements are based on the principle that a U.S. resident graduated from an American university should have an understanding of the history and governmental institutions of the United States.

Both the American History and American Institutions requirements may be satisfied in one the following ways:

☐ By fulfilling the portion of the "a" subject requirement (from the “a-g” requirements) for freshman admission that consists of one year of U.S. history or one-half year of U.S. history and one-half year of U.S. government in high school with letter grades of C or better.
☐ By passing with a grade of C or better or P, one quarter or semester of a transferable course in basic U.S. History or U.S. Government at a college or university before entering UCB. You can go to assist.org to find California community college courses that have been approved to satisfy the AH&I requirements. Inquiries about specific courses at institutions other than a California community college should be directed to the Office of Undergraduate Admissions, 110 Sproul Hall.
☐ By passing either the high school AP American History exam with a score of 3 or better or the SAT Subject Test (formerly Achievement Test) in U.S. history with a score of 550 or better. (NOTE: Only the American Institutions requirement may be satisfied by passing the high school AP U.S. Government exam with a score of 3 or better.)
☐ By passing the International Baccalaureate Higher Level (IBHL) History of the Americas exam with a score of 5, 6 or 7.
☐ For students who have taken courses at another UC campus: by passing any course or courses that satisfy the AH&I requirements of that campus.

*International Students: The AH&I requirements will be waived if you have at least 90.5 semester units (senior status) and hold both a current, non-immigrant visa (F is the most common) and an I-94 departure record. You should present your visa and I-94 record to the Office of the Registrar, 120 Sproul Hall, before the semester in which you will graduate.

I have satisfied the American History and Institutions requirement.
☐ Yes  ☐ No  ☐ Don’t know yet
2. **American Cultures (AC):** AC courses are offered in more than forty departments in many different disciplines at both the lower and upper division level. You will need to complete this course in order to graduate from UC Berkeley.

The American Cultures requirement may be satisfied in the following ways:

- By passing an approved AC Course at UC Berkeley
- By taking a transferable pre-approved course at a Community College (see [http://assist.org](http://assist.org) for articulation)

I have satisfied the American Cultures requirement.  □ Yes  □ No  □ Don't know yet

3. **Entry Level Writing Requirement (ELWR):** The University assumes that you are proficient in English and in writing about academic topics. Fulfillment of the University of California **Entry Level Writing Requirement** is a prerequisite to enrollment in all Reading and Composition courses.

This requirement may be satisfied in the following ways:

- By passing the **Analytical Writing Placement Examination** (AWPE—formerly known as the Subject A Examination) offered in May 2013
- By obtaining:
  - A minimum score of 680 on the SAT Reasoning Test, Writing Section
  - A minimum score of 680 on the SAT II: Subject Test in Writing, taken since May 1998
  - A minimum score of 30 on the ACT combined English/Writing Test
  - A minimum score of 3 on the AP Test in English Composition & Literature or in English Language & Composition
  - A minimum score of 5 on the International Baccalaureate Higher Level Examination in English (Language A only)
  - A minimum score of 6 on the International Baccalaureate Standard Level English and Exam
  - A minimum grade of C in a transferable college-level English composition course completed at an accredited college or university and accepted by the Office of Undergraduate Admissions at Berkeley.

*Please Note:* You must complete Entry Level Writing before enrolling in a course to fulfill the R&C requirement. If Entry Level Writing is not satisfied upon entrance to Cal, taking College Writing 1A will satisfy both Entry Level Writing and the first half of the R&C requirement.

I have satisfied the Entry Level Writing Requirement.  □ Yes  □ No  □ Don't know yet

4. **Reading and Composition Requirement (R&C):** The R&C requirement is a two-semester sequence designed to provide students with the skills needed to analyze assigned texts and produce forceful and effective academic writing based on those texts. Please note: R&C A is a prerequisite to R&C B. **We recommend that you complete the entire R&C requirement during your freshman year.**

You may satisfy the **first half of the requirement** with one of the following scores:

- AP Exam in English Literature and Composition - 4
- AP Exam in English Language and Composition - 4 or 5
- Letter grade of C- or higher in an approved, equivalent course completed at another institution prior to arrival at UC Berkeley. See [http://assist.org](http://assist.org) for community college course transfer information.

You may satisfy both halves of the R&C requirement with one of the following scores or grades:

- AP Exam in English Literature and Composition - 5
- International Baccalaureate Higher Level Examination in English Language A credential examination of 5
- GCE (General Certificate of Education) "A" Level English Exam - Grade of A, B, or C
- Accredited college - Letter grade of C- or higher in approved, equivalent courses completed at another institution prior to arrival at UC Berkeley. See [http://assist.org](http://assist.org) for community college course transfer information.
Please Note: if you haven’t received your exam results yet, you may wish to wait until later in the summer to sign up for Reading and Composition. It is also fine to take your first R&C course in the spring semester.

I have satisfied part or all of the Reading and Composition Requirement.

☐ Yes, First Half ☐ Yes, Both Halves ☐ No ☐ Don’t know yet

5. Breadth Requirements:
Review the Degree Requirements section in your major handbook. Some breadth and lower division major requirements can be satisfied by AP, IB, and A-Level exam scores or community college courses. See the High School Exam Credit charts on our website. See http://assist.org for community college course transfer information.

I have satisfied part or all of the Reading and Composition Requirement.

☐ Yes ☐ No ☐ Don’t know yet

If yes, please explain:

5. Breadth Requirements:
Review the Degree Requirements section in your major handbook. Some breadth and lower division major requirements can be satisfied by AP, IB, and A-Level exam scores or community college courses. See the High School Exam Credit charts on our website. See http://assist.org for community college course transfer information.

I have satisfied part or all of the Reading and Composition Requirement.

☐ Yes ☐ No ☐ Don’t know yet

If yes, please explain:

6. Lower Division Major Requirements
See your major handbook for more information on the introductory courses you need to complete during your first two years. For the first semester:

ALL STUDENTS should enroll in both Environmental Design 1 and Reading and Composition.

LANDSCAPE ARCHITECTURE MAJORS should enroll in an approved Biological Science or Physical Science breadth course (see your major handbook for the list of approved courses).

URBAN STUDIES MAJORS who have not completed the Statistics requirement with High School exam credit (IB, AP, A-Level) should enroll in Statistics 2. Statistics 2 (Urban Studies majors only) may be satisfied in one of the following ways:

☐ AP Statistics, score of 3 or higher
☐ Approved equivalent college-level course, with a grade of C- or better

ARCHITECTURE MAJORS who have not completed the Calculus requirement with High School exam credit (IB, AP, A-Level) should enroll in Math 16A or 1A, depending on exam scores. Math 16A may be also satisfied in one of the following ways:

☐ AP Calculus AB, score of 3 or higher
☐ AP Calculus AB Sub, score of 3 or higher
☐ AP Calculus BC, score of 3 higher
☐ IB Math (see High School Exam Credit chart)
☐ A-Level Math (see High School Exam Credit chart)
☐ Approved equivalent college-level course, with a grade of C- or better

Choosing Your First Math Class The math department provides a useful guide to choosing your first math class at Berkeley. You can take the on-line placement exam to help you choose between Math 32 (pre-calculus), Math 16A (appropriate for most social science majors), and Math 1A (appropriate for engineering, math and science majors).

I have satisfied part or all of my quantitative major requirements.

☐ Yes ☐ No ☐ N/A (Landscape majors) ☐ Don’t know yet

GETTING READY TO REGISTER!
You will register for classes at Cal Student Orientation (CalSO) in June via the web-based Tele-BEARS system, after you have met with your adviser to go over your schedule. At CalSO you will receive your adviser code, allowing you to register for classes on-line.

To ensure a fair distribution of courses, students enroll in two phases followed by an adjustment period. In Phase I, students can enroll in up to 10.5 units. In Phase II, students can enroll in up to 16 units. Students can further refine their schedules during the
Adjustment Period, which starts the week before instruction begins. See the Office of the Registrar’s website for more information about how to use Tele-BEARS.

Getting started

- Sign up for at least 12 units (which is the minimum for each semester) and probably not more than 15 units for your first semester.
- Use the Schedule of Classes to browse classes that are being offered this fall. You can select a Department Name and then click “begin search.”
- Stick with courses numbered 1-99; these are considered “lower-division” and are appropriate for your first year or two at Cal. You can select this as an option on the Schedule of Classes under “Course Classifications.”
- Don’t worry about all the information on the Schedule of Classes just yet, but take note of the first two lines: the Course Department/Number and the Course Title. Click on the link to the “catalog description” after the course title for more information about the class. Make sure you also follow the link to “current enrollment information and course restrictions” to make sure you are eligible for the class.

Exploring options for your first semester

Use this next section to write down classes you may want to sign up for your first semester. It’s always a good idea to have some back up ideas, in case a class you want is full this semester. For now, just think about possible courses, not days and times. We’ll take care of scheduling issues in the next section.

1. Environmental Design 1 This introduction to the field is required of every CED student and is a prerequisite for many classes, including studio.

Example: Environmental Design 1

2. Reading & Composition (R&C) You must complete both halves of the R&C requirement by the end of your Sophomore year. See the full list of R&C options. You can also use the Schedule of Classes to find R&C courses by using the drop-down menu “Course Prefixes/Suffixes” and selecting the “R Prefix – meets reading and composition requirement” option.


4. Breadth Requirements See the breadth requirements section in your major handbook and note any requirements you might like to fulfill your first semester. You can use the College of Letters and Science (L&S) breadth search engine to find open courses. IMPORTANT: only two CED courses may used to satisfy breadth requirements.

5. Low-unit fun class e.g. student-taught Democratic Education at Cal (DECal) classes or Freshman Seminars are a great way to have some fun and try something new. Note that the DECal course list is usually updated in August.

6. Other classes of interest Do some exploration--you might discover a field you would like to minor in!
**Getting more specific**

Using the [schedule of classes](#), look up the courses you have indicated above, noting below the course name and number, as well as the CCN (Course Control Number), the lecture days and times, the discussion or lab days and times, the number of units, and the exam group.

Use UC Berkeley’s [ScheduleBuilder](#) to help you figure out the best schedule for you. This tool will be particularly helpful in finding the discussion or lab days and times that work well with your schedule; note that ScheduleBuilder does not enroll you in classes—you still need to use Tele-BEARS.

**For example:** Here is what Env Des 1 Lecture (LEC) and Discussion (DIS) looks like in the schedule of classes:

**Course:** ENVIRONMENTAL DESIGN 1 P 001 LEC  
Course Title: People and Environmental Design ([catalog description](#))  
Location: TuTh 330-5P, 112 WURSTER  
Instructor: JEWELL, L L  
Status/Last Changed:  
Course Control Number: 28803 [View Books](#)  
Units/Credit: 3  
Final Exam Group: 20  
Restrictions: FR, SO & BY CATEGORY  
Note:  
Enrollment on 03/03/13: Limit:122 Enrolled:0 Waitlist: Available Seats:122  
[Click here for current enrollment information and course restrictions](#)

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**Course:** ENVIRONMENTAL DESIGN 1 S 101 DIS  
Course Title: People and Environmental Design ([catalog description](#))  
Location: W 10-12P, 172 WURSTER  
Instructor:  
Course Control Number: 28806  
Final Exam Group:  
Restrictions:  
Note:  
Enrollment on 03/03/13: Limit:24 Enrolled:0 Waitlist: Available Seats:0  
[Click here for current enrollment information and course restrictions](#)
What to sign up for during Tele-BEARS Phase I (up to 10.5 units)

These should be your top priority courses, the ones that might be full by the time of your second Tele-BEARS appointment. At CalSO, we'll help you figure out which courses you should register for during Phase I and which courses you can save to register for during Phase II.

<table>
<thead>
<tr>
<th>Course name/Number</th>
<th>CCN</th>
<th>Lecture Days/Time</th>
<th>Discussion/Lab Days/Time</th>
<th>Units</th>
<th>Exam Group</th>
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<tbody>
<tr>
<td>Example</td>
<td></td>
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<tr>
<td>Environmental Design 1</td>
<td>28803</td>
<td>Tu/Th 3:30-5:00 pm</td>
<td>Dis 101 Weds 10-12</td>
<td>3</td>
<td>20</td>
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<td>Course 1</td>
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<td>Course 3</td>
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Additional courses to sign up for during Tele-BEARS Phase II (up to a total of 16 units)

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<tr>
<th>Course name/Number</th>
<th>CCN</th>
<th>Lecture Days/Time</th>
<th>Discussion/Lab Days/Time</th>
<th>Units</th>
<th>Exam Group</th>
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<tr>
<td>Example</td>
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<tr>
<td>African American Studies R1A</td>
<td>00503</td>
<td>MWF 8-9A</td>
<td>Dis 101 F 9-10A</td>
<td>4</td>
<td>None</td>
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<tr>
<td>Course 1</td>
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<td>Course 3</td>
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Back-Up choices, in case any of the above classes are full

| Alternate 1 |       |                   |                          |       |            |
| Alternate 2  |       |                   |                          |       |            |
| Alternate 3  |       |                   |                          |       |            |
| Alternate 4  |       |                   |                          |       |            |

**Don’t worry if you don’t fully understand this part – we’ll help you at CalSO!!**

NEXT STEPS

Once you have completed and emailed this worksheet, you are ready to meet with your adviser and register for your fall courses at CalSO! We will answer all of your questions when we meet in person.

Things to Remember:
1. Make sure you have completed any Conditions of Admission. If you have questions about your Conditions of Admission, contact your admissions counselor Maria Lazcon Zavala at 510-642-2191.
2. You are limited to eight fall/spring semesters at Berkeley but can enroll for summer classes as well.
3. There is a Senior Residence Requirement: After you reach senior status (90 units), 24 of your remaining units must be done in residence at UC Berkeley.
4. With careful planning, you can take courses that fulfill both major and minor requirements.
5. Pay close attention to classes that are offered Fall vs. Spring – there are several classes offered only one time each year. Courses that were offered in one term last year are likely to be offered the same term next year.

Questions I have for my adviser:

We look forward to meeting you at CalSO!!