

# BE THE CHANGE: JOIN THE 2011/2012 CED PEER ADVISING PROGRAM!

Do you have vision for your college? Interested in being a leader in the CED community? Is there something about your own experience that you would like to change for the benefit of current and future students? As a Peer Adviser, you will gain in-depth knowledge to help your peers with their academic and professional development.

**By offering your perspective, and delivering top-notch advising services to your peers, you will be promoting their academic and career success—and providing tools that will make a long-term impact in their lives!**

## **Transferable Skills You Will Develop as a Peer Adviser include:**

- Leadership
- Project Management
- Public Speaking/Presentation
- Group Facilitation
- Advising
- Collaborative Learning
- Conflict Resolution
- Workshop/Curriculum Development
- Diversity Awareness & Sensitivity
- Graphic Design Experience
- Marketing Experience
- Event Coordination
- ***Additional skills that relate to peer adviser specialist roles!***

## **We'll provide you with ongoing training that covers:**

- How to provide effective one-on-one advising and counseling skills through active listening
- Academic enrichment topics such as study abroad, scholarships and awards, and minors.
- Professional development areas such as resume development, successful interviewing, networking, internship & job search, and more.
- General advising: Change of college applications, requirements for each CED major, developing educational plans, and interpreting policy.
- CED student organizations
- Campus resources for students such as the Student Learning Center, Student Life Advising, the Career Center, Disabled Students Program, the Financial Aid Office, etc.
- How to present dynamically on each of these topics for small and large audience of CED students.
- Project management skills and leadership development.

Peer Advisers will participate in a 2-day training retreat at the beginning of the Fall 2011 semester.

If you fulfill the Peer Adviser course assignments (e.g., covering advising shifts, helping with workshops, developing handouts for students, etc.), you will earn 2 units of credit for Environmental Design 198.

Interviews will be conducted in-person in 250 Wurster, or over the phone.

**To Learn More:** contact [cedpeers@gmail.com](mailto:cedpeers@gmail.com) and Rachel Klein at [rachelk@berkeley.edu](mailto:rachelk@berkeley.edu)

**To Apply:** Please send the following to Rachel Klein, Peer Program Coordinator at [rachelk@berkeley.edu](mailto:rachelk@berkeley.edu). Your subject line should read **"peer advising applicant."**

- A copy of your resume
- A cover letter explaining why and how you want to contribute to the CED community as a peer advisor
- Your tentative class schedule for Fall 2011
- Your dead week commitments (in order to facilitate scheduling an interview.)